INSTRUCTIONS TO CANDIDATE FOR DIRECT RECRUITMENT FOR THE POST OF PROVISIONAL EMPLOYEE (LDC) UNDER DM&R

SYLLABUS AND QUESTION PATTERN, Mizoram Ministerial Service (Assistant and UDC Grade) Limited Departmental Examination and Assistant, UDC and LDC Grade Direct Recruitment Examination Regulations, 2023 in a sawi angin Paper pahnih (2) ah exam tur a ni a, hetiangin:

1. **PAPER I (Full marks 100, Duration 3 hours)**
   PART A
   (a) General Knowledge (50 questions)
   (b) General English (25 questions)

   PART B
   (a) Essay Writing
   (b) English Comprehension

2. **PAPER II**
   (a) Computer Knowledge (50 questions)
   (b) Simple Arithmetic (25 questions)
   (c) General Intelligence & Reasoning (25 questions)

SYLLABUS

PAPER I

General Knowledge: Questions will be designed to test the candidate's knowledge of current events and of such matters of everyday observation and experience as may be expected of an educated person. The test will also include questions relating to Indian history and culture, Indian polity including the Constitution of India, geography, economy and general science. Question on Mizo History and culture will also form part of the syllabus.

General English: Question will be designed to test the candidates understanding and knowledge of English language, vocabulary, spelling, grammar, sentence structure, synonyms, antonyms, sentence completion, phrases and idiomatic use of words etc.

English Comprehension: There will be questions on comprehension of passages also to test the vocabulary, grammar, logical thought ability and overall grasp of the candidates over English language.

PAPER II

Simple Arithmetic: Number system, simplification, roots, averages, discounts, percentages, profit & loss, ratio and proportion, partnership, chain rule, time & work, time & distance, simple & compound interest, mensuration, permutations & combinations, heights & distances, line graphs, bar graphs, pie charts and tabulation.

Basic Computer Knowledge:
   (a) Fundamentals of Computer
   (b) Operating Systems
   (c) Office Automation Software
      (i)   Word Processing
      (ii)   Spreadsheet package
      (iii)   Presentation package
      (iv)   Internet Technology

General Intelligence & Reasoning: It would include questions of both verbal and non-verbal type. This component may include questions on analogies, similarities and differences, spatial visualization, spatial orientation, problem solving, analysis, judgement, decision making, visual memory, discrimination, observation, relationship concepts, arithmetic reasoning and figural classification, arithmetic number series, non-verbal series, coding and decoding, statement conclusion, syllogistic reasoning etc.

TYPING TEST
1. Typing test as prescribed in schedule III of the service rules for direct recruitment to LDC Grade shall be held before conduct of written examination, skill test and personal interview.
2. Typing test shall be held in a computer laboratory and shall be qualifying nature only.
3. Marks shall not be awarded for typing test. All candidates who score a qualifying speed of minimum 30 words per minute shall be recorded only as **FIT** for written examination and below as **UNFIT**.
4. Candidate who fails to meet the required number of words in the typing test shall not be eligible to appear in the written examination.

ADMIT CARD LAK CHHUAH HUNTUR TE, EXAM NEIHNA HMUN TUR TE CHU LA INNRIATTIR LEH TUR A NI ANG

Sawrkarin Direct exam beitute tana hriattur a siam chu a hnuai mi ang hi a ni bawk e:
(a) Candidates will be admitted to Examination Hall/Room on production of this Admit Card and original ID such as EPIC or Aadhaar with a view to establish the true identity of the candidate.
(b) Admission will ordinarily be refused to a candidate who is late by 10 minutes from the start of the examination.
(c) Loss of Admit Card must be reported to the Head of Department immediately and duplicate copy of the same will be issued on payment of Rs.50/- (Rupees fifty) only.
(d) No candidates shall be permitted to leave Examination Hall/Room until the time for the examination is over.
(e) The candidates should not bring any articles such as books, notes, loose sheets, mobile phones, pagers, digital diaries, calculator, etc. inside the Examination Hall/Room.
(f) Candidates, other than those with cerebral palsy or visually impaired, must write in their own hand. In no circumstances will they be allowed to avail help of a scribe. In case of those candidates who are allowed the use of a scribe, an extra duration shall be granted. Further, the expenses for engagement of the scribe are to be borne by the candidate himself/herself. Such candidate should report themselves to the Centre Supervisor one week prior to the commencement of the examination. Scribes shall be provided by the recruiting Department and not by the candidate.
(g) Answers must be written/marked using Blue or Black Point Pen and pencils should not be used unless drawing of maps, diagram, etc. is required.
(h) Particulars/Details to be filled up in the answer paper should be filled up completely and correctly, answer scripts of candidates failing to do so will not be evaluated.
(i) Wrongly numbered or un-numbered answers will not be evaluated.
(j) Any candidate who applies for his/her Marks should enclose original or attested copy of Admit Card.
(k) Candidates detected in using unfair means or communicating with one another or found in possession of unauthorized books, papers, mobile phones, pagers, digital diaries, calculators, etc. during the examination shall be expelled and their names struck off the rolls. They will be liable to be debarred from applying for all future examinations and selection to be conducted by the Department.
(l) No candidates shall leave the Examination Hall/Room without prior permission of the Invigilator.