



NO.A.12011/5/2026-DTE(DMR)
GOVERNMENT OF MIZORAM
DIRECTORATE OF DISASTER MANAGEMENT & REHABILITATION
MIZORAM : AIZAWL

SEALED QUOTATION

Aizawl, the 19th May, 2026

Sealed quotations are hereby invited from Agency/Service Providers for outsourcing the following:-

Sl. No.	Name of posts	No. of post	Monthly remuneration (in Rs.)	Place of Posting
1	Junior Engineer(Civil)	12	Rs.30,910/-	One Junior Engineer each for Aizawl, Lunglei, Siahla, Champhai, Kolasib, Serchhip, Lawngtlai, Mamit, Saitual, Khawzawl, Hnahthial and one for Directorate of Disaster Management & Rehabilitation Department, Mizoram.
	Total :	12	Rs.30,910/-	

Any interested Firms/Societies willing to participate may obtain tender documents from Directorate of Disaster Management and Rehabilitation, Chawnpui, Aizawl, on all working days during office hour upto **22nd June, 2026** and will be opened on the following day at 11:00 a.m. Details can be had from the office during office hour or through <https://dmr.mizoram.gov.in/>

Terms & conditions:

1. Criteria for Agency:

The intending Agency should have fulfilled the following criteria: -

- (1) Must be a citizen of India.
- (2) Should furnish GST clearance as per the GST rules.
- (3) Must be Schedule Caste/Schedule Tribe.
- (4) Must have registration certificate from Firm & Societies, Mizoram.
- (5) Must not have any criminal case (Certificate of proof from the concerned Police Station be enclosed).

(6) Must be financially sound to take up the task (financial Soundness certificate to the effect from the bank where the application has an account should be furnished.)

(7) The candidate for a district shall be a permanent resident of the concerned district.

2. Qualification for employees:

All persons to be recruited through the registered agency shall possess the qualifications prescribed for the corresponding posts under the Government of Mizoram, as laid down in the relevant Recruitment Rules approved by the Government. The candidates shall be between 18 and 35 years of age; however, the upper age limit is relaxable by up to 5 years for candidates belonging to Scheduled Castes and Scheduled Tribes. Further, the provisions contained in DP&AR (GSW) Office Memorandum No. A.11019/15/2024-P&AR(GSW) dated 29th April, 2025 must also be adhered to.

The essential qualifications required are:

Sl. No	Name of Post	Qualification
1	Junior Engineer (Civil) on outsourcing basis	1. Minimum educational qualification and other qualification 1) HSLC with 3 years Diploma in Engineering Course (Civil) from a recognized University 2) Basic knowledge of computer application equivalent to Course on Computer Concepts(CCC) of National Institute of Electronics and Information Technology (NIELIT) of Diploma in Computer Application/Certificate in Computer Application from Institution recognized by Mizoram State Council of Technical Education or such other courses of the level as determined by the Government from time to time 3) Working knowledge of Mizo language at least Middle School Standard Desirable 4) Two years experience in Civil Construction Project

3. Selection of candidates for engagement.

Selection of applicants for the posts of Junior Engineer shall be done in the following phases.

- (1) All the bidders shall submit list of 48 candidates; four candidates for each district and four others for Directorate of Disaster Management Department for screening along with rates of commission charge offered in **Form A**.
- (2) The lowest bidder will be selected to supply the services of qualified engineers for engagement as Junior Engineers.

- (3) Screening of the candidates submitted by the lowest bidder will be done by the requiring department and the result will be intimated to the successful bidder.
- (4) Successful bidder will finally supply the services of the selected engineers to the requiring department for engagement in **Form B**.

4. Earnest Money Deposit:

All quotationers should deposit 'Earnest Money' @2% to 5% of the fixed remuneration per head in the form of call Deposit in any Nationalized Bank in Mizoram in favour of the Authority inviting the quotation.

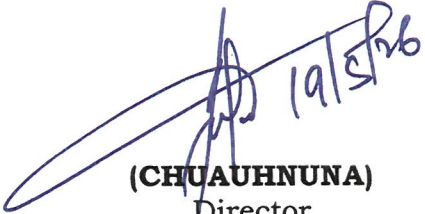
5. Security Deposit:

The selected firm should make 'Security deposit Money' @ 5% of the fixed remuneration per head in the form of Call deposit in any Nationalized Bank in Mizoram in favour of the Authority inviting the quotation.

6. Commission Charge & GST:

The recruiting Agency may take commission charge not more than 10% of the total cost of remuneration of the employee which shall be quoted at the time of submission of selected quotation and the commission charge shall be borne by the directorate of Disaster Management and Rehabilitation. The GST charge, if any shall be borne by directorate of Disaster Management and Rehabilitation

Encl: Form 'A 'and Form 'B'


(CHUAHNUNA)
Director
Disaster Management & Rehabilitation
Mizoram : Aizawl

Memo No.A.12011/5/2026-DTE(DMR) : Aizawl, the 19th May, 2026

Copy to

1. The Under Secretary to the Govt. of Mizoram, Disaster Management and Rehabilitation
2. Website Manager of for uploading in the department website
3. Guard File.


Director
Disaster Management & Rehabilitation
Mizoram : Aizawl

FORM-'A'

• _____

• _____

• _____

Sl. No.	Name of post	Group	No.of post	Remuneration (per month)

1.Mobile No. : _____

2. Landline No. : _____

3.EmailID : _____

5. Rate of Commission charged offered(in%) : _____

Dated: _____

Signature: _____

The _____

Name of Proprietor: _____
(in Block letter)

Seal: _____

Documentstobeenclosed:

1. *Attested copy of Registration Certificate of the Firm.*
2. *Original Earnest Money Deposit.*
3. *GST Clearance as the case may be.*
4. *Financial Soundness Certificate from the Bank where the applicant has an account.*
5. *Certificate of Caste (SC/ST).*
6. *Certificate of Police Verification.*

FORM-‘B’

1. Name of Firm/Society/Agency : _____

2. Registration No. and date : _____

3. Full address : _____

Details of manpower to be outsourced

Sl. No.	Name of post	Group	No.of post	Remuneration (per month)

4. ContactNo. 1.Mobile No. : _____

2.Landline No. : _____

3.EmailID : _____

Dated: _____

Signature: _____

The _____

Name of Proprietor: _____
(in Block letter)

Seal: _____

FORM- 'C'

(FORMAT OF FINANCIAL BID)
(To be submitted on letter head of the firm)

To

The Director
Disaster Management and Rehabilitation
Mizoram, Aizawl

Subject : Submission of Financial Bid for providing man power on
outsourcing basis

Sir/Madam,

In response to your Sealed Quotation mentioned above, our firm will be pleased to provide the man power service on outsourcing basis at Directorate of Disaster Management and Rehabilitation. Our quote for % of Commission is as under:

% of Commission on CTC (in both figure and words)copy to company	Remarks

Thanking You

Yoursfaithfully,

Name and Signature of authorized
signatory

Date :

(Seal of the Firm)